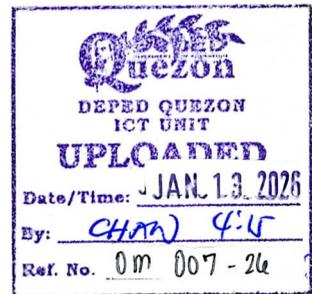




Republic of the Philippines
Department of Education
 REGION IV-A - CALABARZON
 SCHOOLS DIVISION OF QUEZON PROVINCE



07 January 2026

OFFICE MEMORANDUM
OM No. 007, s. 2026

**DIVISION QUARTERLY PROGRAM IMPLEMENTATION REVIEW AND PLAN
 ADJUSTMENT (PIRPA) OF THE DIVISION OPERATING UNITS
 FOR FISCAL YEAR 2026**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Division Section/Unit Heads
 Division Program Owners
 All Others Concerned

Pursuant to **DepEd Order No. 029, s. 2022** (Adoption of the Basic Education Monitoring and Evaluation Framework), this Office, through the Schools Governance and Operations Division – School Management Monitoring and Evaluation (SGOD-SMME) Section, announces the conduct of the **Division Quarterly Program Implementation Review and Plan Adjustment (PIRPA)** for **Fiscal Year (FY) 2026**, to be implemented on the schedules indicated below.

The venue of the activity shall be communicated through a separate Memorandum. Please see the **Enclosure** for the list of participants.

| Quarter Covered | Schedule |
|-----------------|-------------------|
| Quarter 1 | April 16-17, 2026 |
| Quarter 2 | July 2-3, 2026 |
| Quarter 3 | Oct. 15-16, 2026 |
| Quarter 4 | January 7-8, 2027 |

The conduct of the Division PIRPA aims to monitor the programs and projects implemented by each operating unit in the Division Office in reference to their approved work and financial plans and actual physical and financial accomplishments. Likewise, it seeks to facilitate the exchange of information, practices, insights, issues, challenges, and lessons

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learned among operating units to support evidence-based planning, informed decision-making, and continuous improvement of program implementation.

In connection with the conduct of the PIRPA, all operating units are required to prepare and submit their physical and financial accomplishment reports using the prescribed reporting template. Each functional division shall also present a consolidated summary report of its accomplishments, which shall include the following:

- a. Planned and unplanned activities
- b. Catch-up plan
- c. Issues and challenges encountered in the implementation of the activities
- d. Good practices employed in the conduct of activities

Relative thereto, all Section Heads, through their designated Monitoring and Evaluation (M&E) Focal Persons, shall accomplish and submit the required documents according to the prescribed schedule, to wit:

| Document | Deadline | Link for Submission |
|--|-------------------|--|
| Monitoring Plan | January 30, 2026 | tinyurl.com/2026DivPIRPA |
| PIRPA Report (1 st Quarter) | April 10, 2026 | |
| PIRPA Report (2 nd Quarter) | June 26, 2026 | |
| PIRPA Report (3 rd Quarter) | October 9, 2026 | |
| PIRPA Report (4 th Quarter) | December 21, 2026 | |

To provide clarification and guidance on the preparation of the Monitoring Plan and the proper accomplishment of the PIRPA reporting tools to be used quarterly, a coordination meeting shall be conducted with the Division Section/Unit Heads and their designated M&E Focal Persons on **January 12, 2026**, at 9:00 a.m. via Zoom. The meeting link shall be disseminated through official communication channels, including direct notice to the concerned Section/Unit Heads and the official Facebook Messenger group chat of the Operating Unit M&E Focal Persons.

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Meals and travel expenses of participants in the Division PIRPA shall be charged against the Division Maintenance and Other Operating Expenses (MOOE), subject to existing accounting and auditing rules and regulations.

Immediate dissemination of and compliance with this Memorandum is highly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

smemgd01/07/2026

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Enclosure to OM No. 007, s. 2026

List of Participants

| | Name | Position | Office/Section/Unit |
|----|-------------------------------|----------------------|----------------------------|
| 1 | Rommel C. Bautista, CESO V | SDS | OSDS |
| 2 | Roselyn Q. Golfo, PhD | ASDS | OASDS |
| 3 | Lorena S. Walangsumbat, EdD | OIC-ASDS | OASDS |
| 4 | Aris S. Barrago, PhD | OIC-ASDS | OASDS |
| 5 | Juanito A. Merle, EdD | SGOD Chief/QMR | OASDS |
| 6 | Walter F. Galarosa, PhD | OIC-CID Chief | CID |
| 7 | Asuncion C. Ila | EPS-ALS | CID-IMS |
| 8 | Jaime F. Zara Jr | EPS-Math | CID-IMS |
| 9 | Joan Alejaida R. Mauhay | EPS-SNED | CID-IMS |
| 10 | Jee-Ann O. Borines | EPS-LRMDS | CID-LRMDS |
| 11 | Raul R. Agaran | SGOD-EPS | SGOD |
| 12 | Regina V. Marino | SEPS | SGOD-HRDS |
| 13 | Michelle G. Duma | SEPS | SGOD-SMME |
| 14 | Maria Bernadit M. Tupas | SEPS | SGOD-PAR |
| 15 | Paul Clifford N. Marquez | SEPS | SGOD-SMN |
| 16 | Akimi Therese M. Asano | OIC-Planning Officer | SGOD-Planning |
| 17 | Mary Joyce P. Salamat | EPS-II | SGOD-SMME |
| 18 | Mark Angelo M. Tuisan | PDO I/Division GFP | SGOD-LFS |
| 19 | Arvin P. Repaso | PDO II | SGOD-DRRM |
| 20 | Carla Jobelle Culajara | EPS-II/DTC | SGOD-SMN |
| 21 | Ma. Teresita M. Abella | Nurse II | SGOD-SHS |
| 22 | Jose Macario Patiño | Dentist II | SGOD-SHS |
| 23 | Daniel Hutamares | Engineer III | SGOD-EFS |
| 24 | Maria Dolores D. Atienza | AO V | OSDS-Admin/GSS |
| 25 | Wennie O. Gaela | HRMO | OSDS-Personnel |
| 26 | Catherine A. Pureza | Budget Officer III | OSDS-Budget |
| 27 | Shiela E. Javen | Division Cashier | OSDS-Cash |
| 28 | George D. Aguila | Supply Officer | OSDS-Supply |
| 29 | Edmundo R. Marin Jr. | Accountant III | OSDS-Accounting |
| 30 | Sherelyn O. Pardilla | Records Officer | OSDS-Records |
| 31 | Wilbert B. Porteza | ITO II | OSDS-ICT |
| 32 | Hilariona E. Coronado | Procurement Officer | OSDS-Procurement |
| 33 | Rexcia Maria B. Baldeo | Attorney III | OSDS-Legal |
| 34 | Raymond Q. Nieva | Admin. Aide VI | CID-PMIS Focal |
| 35 | Jessica C. Mendoza | ADAS III | SGOD-PMIS Focal |
| 36 | Cristell Mae Dianne M. Suante | Admin. Aide VI | OSDS-PMIS Focal |

[Nothing follows.]

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